

# Village Of Maybee

## Council Meeting

12/14/2022

President Joel Grubb opened the meeting at 7:30 pm with the Pledge of Allegiance following the 2023 Budget Hearing.

**Roll Call:** President Grubb, Council Liedel, Archer, Shaw, Gramlich, Iott, Lieto, Treasurer Grubb, and Clerk Shaw.

Following the certified results of the 2022 General Election, President Joel Grubb, Council Men David Shaw, Nick Archer, and Anthony Lieto were all sworn in to their positions in the Village Office before the December meeting.

**Motion to Approve Agenda: Gramlich, 2<sup>nd</sup> Archer** Carried.

**Motion to Approve Budget Workshop Minutes: Gramlich, 2<sup>nd</sup> Shaw** Carried.

**Motion to Approve November Minutes as Presented: Gramlich, 2<sup>nd</sup> Archer** Carried.

### **Budget Amendments**

There were five amendments to the budget in the General Fund.

101-253-726 Treasurer Supplies Budget is \$300, it needs to be raised by \$30. Bringing the new budget to \$330.

101-265-920 Village Hall and Grounds Utilities Budget is \$10,000, It needs to be raised by \$800. Bringing the new budget to \$10,800.

101-265-981 Landscape Maintenance Budget is \$49,000, it needs to be raised by \$6,000. Bringing the new budget to \$55,000.

101-265-983 Village Hall & Grounds Other Budget is \$1,500, it needs to be raised by \$2,050. Bringing the new budget to \$3,550.

101-371-702 Building Inspector Budget is \$5,000, needs to be raised by \$1,125. Bringing the new budget to \$6,125.

**Motion to Amend the Budget as Presented: Iott, 2<sup>nd</sup> Lieto** Carried.

**Motion to Approve Paying the Bills with A Check Added for L.M.R Fire Department for \$3,173.30: Liedel, 2<sup>nd</sup> Shaw** Carried.

**Motion to Approve Treasurer Report as Presented: Gramlich, 2<sup>nd</sup> Shaw** Carried.

### **President Introduction and Address**

Newly elected President Grubb introduced himself to those in attendance. He expressed that his goal with his presidency is to encourage transparency with the Council and community, update

some day-to-day functions, and update our media presence. He welcomed all newly/re elected Council members to the Council. One of the first changes made was that Treasurer, Clerk, and President all have updated official email addresses, new email addresses can be found on the Village website. President Grubb also spoke on some of his plans for improvement in the Village for 2023, some projects include tree removal, sidewalk replacing, and adding a partition wall into the Village Hall.

**Review and Approval of the 2023 Budget as Presented:**

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A budget hearing was held before the meeting at 7pm. Lisa Orrison of the Beautification Committee asked where miscellaneous Christmas expenses come out of the budget, Treasurer Grubb clarified that it would come out of acct #101-295-955 Misc. Expense.

**Motion to Approve the 2023 Budget as Presented: Archer, 2<sup>nd</sup> Lieto.** Carried.

<b>Roll Call</b>
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<b>Yays: 6</b>
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<b>Nays:0</b>
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**Old Business:**

**Recreation Committee Report:** President Grubb reports that the Committee met and set dates for the 2023 season. They are set to do Spring and Fall Soccer and Summer Softball; they discussed planning another kickball fundraiser but no decisions have been made. Overall, he reports a healthy account balance and growth in all the programs.

**Baldwin Road Update:** President Grubb reports that invoices have been paid for the Sandy Creek Baldwin Rd. culvert extension and the Antes Drain culvert extension. The Village has gotten one quote back from Cadillac Asphalt for the Baldwin Rd. bike path and repaving, the bid came in at **\$467,368.50 for the full project. The Village will work on getting a itemized quote to determine rates with different levels of savings.**

**Park Rules Sign and Locking the Gravel Lot During the Winter: Again,** there was discussion regarding get a sign posted at the park to enforce park hours ordinance. **Tonia Satkowski stated she works for the City of Monroe and they occasionally sell signs to other municipalities. There was also discussion on locking the gravel lot during the winter time while it is not in use.**

**Curbing at the Gas Station: President Grubb hopes this will be a Spring 2023 project as it has been hard to find concrete contractors.**

**New Business**

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**Resignation of Current Street Administrator:** Street Administrator Brad Rogers gave verbal resignation to President Grubb, effective immediately. The Village will post the job opening.

**Motion to Accept Brad Rogers Verbal Resignation from Street Administrator: Gramlich, 2<sup>nd</sup> Shaw.** Carried.

Partition Wall for Separation of Village Office and Community Center: President Gramlich presented the idea of separating the Village office from the Gaylor Community Center. The Village got a quote to do an 8ft, half glass half wainscoting, partition wall for \$10,000 from Gerwick Construction. No decision was made due to the Village seeking more quotes with different options.

Coded Security Door Handle for Village Hall: President Grubb brought up the idea to put a coded handle on the door at the Village Hall. The topic had previously been brought up and a motion had been made, but since no decision had been made.

MCCC Property Lease Renewal: The current lease agreement signed with MCCC ends on December 31<sup>st</sup>, 2022. The Council discussed renegotiating the monthly rent as it has been set at only \$300 a month. There was some discussion regarding the pros and cons about negotiating the terms of lease. The Council decided to ask for increased rent at a rate of \$500 a month.

**Motion to Renew Lease with MCCC and Negotiate \$500 a Month Rent: Gramlich, 2<sup>nd</sup> Archer.** Carried.

2023 Dates for Village Council and Planning Commission Meetings: Village Council meetings will remain on the second Wednesday of every month at 7:30pm at the Village Hall. Planning Commission meeting schedule for 2023 will be as follows... January 18<sup>th</sup> at 7:30 pm, April 19<sup>th</sup> at 7:30 pm, July 19<sup>th</sup> at 7:30 pm, and October 18<sup>th</sup> at 7:30 pm.

**Motion to Approve 2023 Village Council and Planning Commission Dates: Iott, 2<sup>nd</sup> Shaw.** Carried.

Clerk Office Hours: Clerk Shaw Brought up the idea of reducing office hours to 10am – 3pm, from the previous 8am – 3pm. She said in the slow seasons this would help reduce cost and in busier times she could come in outside office hours to work (not to exceed 21 hours a week).

**Motion to Change Office Hours to 10am – 3pm, Tuesday- Thursday, Not to Exceed 21 Hours a Week as Needed: Gramlich, 2<sup>nd</sup> Archer.** Carried.

#### **Review and Appointment of Committees and Boards:**

**Motion to Reappoint Jean Grubb and Len Gaylor to the L.M.R Fire Board: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Matt Gramlich, Don Ripple, Chris Shanafelt, and Andrea Boertje to the Planning Commission: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Nick Archer, Lisa Orrison, and Tonia Satkowski to the Zoning Board of Appeals: Iott, 2<sup>nd</sup> Gramlich.** Carried.

**Motion to Reappoint Dale and Donna Younglove to the Library Advisory Board: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Jeth Ott and Stephanie Suydam to the Maybee Day Committee: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Len Gaylor, Andrea Boertje, and Mark Manor to the Historical Committee: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Joel Grubb, David Shaw, Tressa Shaw, Lisa Gramlich, Angela**

**Mannausa, and Mark Reinhardt to the Recreation Committee: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Lisa Orrison, Sandy Lentner, Tressa Shaw, and Leona Shaw to the Sesquicentennial Committee: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Reappoint Lisa Orrison, Sandy Lentner, Tonia Satkowski, and Sheryl Frazen to the Beautification Committee: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Create Position of Maintenance/Grounds Administrator: Iott, 2<sup>nd</sup> Shaw.** Carried.

**Motion to Appoint Marvin Iott as Maintenance/Grounds Administrator: Iott, 2<sup>nd</sup> Shaw.** Carried.

There was discussion on posting a job opening for Ordinance Enforcer when we post the opening for Street Administrator.

**Motion to Publicly Post Job Openings for Both Street Administrator and Ordinance Officer: Gramlich, 2<sup>nd</sup> Shaw.** Carried.

**Council Comments:**

Councilwoman Iott asked if Brad Rogers was a Councilman. She was answered yes, but he did not seek re-election.

**Public Comments:**

Sandy Lentner asked about the legality of the Recreation Committee, and who the liability falls on if there is an accident.

Lisa Orrison brought up that the Beautification Committee plans on doing a Christmas decoration contest throughout the Village with two local businesses already offering gift certificates to the winners.

There was also some discussion on some lights out in town that have already been reported to DTE.

Another resident asked what the original budget for the Baldwin Rd. project was, it was discussed that there wasn't a firm budget in the beginning because the extent of the project has changed over the years since it began.

Another Resident asked what the plans for the Baldwin Rd. project was, they were told about the plans to widen the road to add in a bike path and repave.

**Motion to Adjourn Meeting: Shaw, 2<sup>nd</sup> Lieto** Carried.

Meeting was adjourned at 8:54 pm

Respectfully Submitted,

Village Clerk, Leona Shaw