

## VILLAGE OF MAYBEE HALL LEASE AGREEMENT

THIS LEASE AGREEMENT IS MADE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_, by and between the Village of Maybee, a Michigan Municipal Corporation, hereinafter referred to as ("Village") and the undersigned; hereinafter referred to as ("Tenant").

In consideration of the covenants and conditions contained in this Lease Agreement, the parties agree as follows:

1. The Village hereby leases to Tenant, the Village Hall located at 9043 Raisin Street, Maybee, Michigan from \_\_\_\_\_ AM to \_\_\_\_\_ PM, (the "Leased Premises", "Premises" or the "Building") on \_\_\_\_\_ the \_\_\_\_\_ of \_\_\_\_\_ ("Date of Occupancy").

2. The Leased Premises may be used for \_\_\_\_\_ purposes only and for no other purpose without the written consent of the Village.

3. The Tenant shall pay the sum of \$100.00 at the time of reservation as rent for the Leased Premises in order to defray the cost of maintenance, utilities and upkeep of the Building. A security deposit of \$100.00 shall be made at the time of reservation with said deposit to be refunded, if after inspection the Building is found to be in clean condition and proper order. If the Building is not left in proper order and in a clean condition, the deposit will not be refunded but rather will be used to defray the cost of clean up of the Leased Premises. Please allow at least \_\_\_\_\_ (time period) subsequent to date of occupancy for receipt of refund of deposit.

4. Tenant shall keep Premises in a neat and orderly condition and free of rubbish and debris, which shall be picked up, bagged and left by the back door of the Premises immediately following occupancy.

5. Tenant agrees to conduct its activities upon the Premises so as not to endanger any property or person lawfully thereon. Tenant shall ensure that no alcohol of any kind is served to minors.

6. Tenant shall be liable and responsible for any and all damage or injury to said Premises or any person or property thereon during the period of occupancy hereunder, and shall reimburse, indemnify and hold the Village harmless against any and all claims for injury to person or property (including claims of employees of Tenant or any contractor, subcontractor, or invitee) arising out of the activities of Tenant, its agents, members, guests, or invitees.

7. No alcohol or other liquor or intoxicating beverages are permitted to be served or consumed on the Premises, unless Tenant provides a policy of insurance commonly known as "Host Liquor Liability Insurance" which would include coverage for damages and injuries arising out of Tenant's occupancy and use of the Leased Premises and provision of alcoholic beverages on the date of occupancy. The certificate to be provided shall name the Village of Maybee, its Council Members, employees, and agents as additional insureds and as a certificate holder. A

copy of the certificate of insurance shall be provided to the Village Clerk prior to securing the key for the Building if alcohol is to be served or consumed. Initials \_\_\_\_\_

8. A Village official will provide access to the building.

9. Tenant will be notified by telephone or letter if any or all of the deposit is to be forfeited.

10. In order to comply with the Fire Department and Health Department Regulations, OCCUPANCY IS LIMITED TO PARTIES OF 75 OR LESS.

11. Tenant shall not assign, transfer, or sublet this Lease, or any part thereof, without the written consent of the Village.

12. REFUND POLICY – Tenant must cancel within seven (7) working days of date of signed agreement in order to receive a full refund less a \$25.00 processing fee. If Tenant cancels after seven (7) working days of the date of the signed agreement no refund will be given. Initials \_\_\_\_\_

The parties have executed the Agreement on the date set forth above.

VILLAGE OF MAYBEE

TENANT

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature

Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

SIGNED IN THE PRESENCE OF

ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_

PHONE NO. \_\_\_\_\_

Hall Rental \$ \_\_\_\_\_ plus \$ \_\_\_\_\_ deposit paid on Receipt No. \_\_\_\_\_